

# **Laurel Manor Rehabilitation & Healthcare Center**

18 West Laurel Road Stratford, NJ 08084

856-784-2400

## **Outbreak Plan: Policy and Procedure**

Laurel Manor remains committed to the continued health and safety of all our residents, staff, & their families. In the event of an outbreak of infection, Laurel Manor is committed to preserving our standard of excellence. Spreading of the virus happens rapidly, and time efficiency is of the utmost importance in slowing down that spread. By recognizing the presence of a virus early, and executing ways to prevent the spread, helps preserve the safety of our residents and staff. One of the ways is recognizing that the housekeeping department works as the gatekeeper's by combating the bacteria and viruses through established cleaning schedules.

Residents, families, and staff are provided information about communicable diseases in Laurel Manor should they occur. We present clear, concise, and integral communication with residents, their families, and staff on a routine basis. Because of the diverse spread of people and locations within the facility, the administrative team and the nursing staff will be responsible to notify various people in the event of a disease or communicable outbreak. That is defined as the presence of one resident, or two or more staff members within a 48 hour period.. The administrator or designee will inform the residents of the outbreak via written or verbal notice. In addition, families will be notified via email and/or letters and/or via telephone. Staff will be notified via in service and/or posted notice and/or verbal notice. These notices and letters, to residents, families, and staff will include the COVID-19 numbers and statistics, and what actions the facility is taking to prevent the spread of the disease, and the containment or spread of the disease.

While we understand how difficult it may be having a loved one reside at a healthcare facility.

It is the policy of the facility to allow families the options to see their loved ones via virtual or outside meetings.

Families may arrange these meetings through the director of activities Sophia Salvatore or her designee. Residents have the right to refuse any in-person or virtual visit from anyone. Families will receive weekly updates into the resident's activities and residents' happenings at Laurel Manor.

In the event of an outbreak at Laurel Manor which compromises the staffing levels in the building, a contract is in place with various nursing agencies to provide certified nursing assistants and nurses as needed. This resource will be valuable in obtaining staff, if in-house staff are unable to work due to the virus.

September 25,2020